

James Gilbert

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Dear Hiring Manager:

Thank you for the opportunity of sending my resume and cover letter. I would like to learn more about this position and the long-term goals. I have held a variety of positions in my working career which has turned me into one of the most well-rounded people you will meet. I have excelled at business development and sales, utilizing both internal and external resources for growth. I have exceeded goals and budget expectations in the meat industry, while expanding globally in more than 45 countries. I have managed all facets of logistics, including contract negotiations for ocean, air, rail and trucking, both for domestic and export transportation. I have worked in and around warehouse facilities for the past 15 years utilizing their services and at times leading projects in their facilities.

I have exemplified hard work, dedication and ambition in my working life. I worked full time during high school and college while graduating with honors. I have developed myself into a people first, goal-oriented manager. I have succeeded at every job, and I welcome challenges as opportunities for improvement. I have been promoted at every company I have worked at due to hard work and consistency.

I am fluent in Spanish and English and I have a very basic knowledge of Japanese. I have travelled the world in my previous positions, so I am very aware of cultural habits and differences from one country to the next. I have managed teams from 2-3 people to teams as large as 100+ employees. I am very capable of thinking outside the box and bringing innovative ideas to the job. You will not find a more motivated person than me.

Thank you for this opportunity. I look forward to hearing from you.

Sincerely,

James Gilbert